

Ulster County Board of Health
April 11, 2011

Members PRESENT: Marc Tack DO, Chairman
Joan Authenrieth, RN, Vice Chairman
Dominique Delma, MD, Secretary
Ivan Godfrey, PhD, LCSW
Mary Ann Hildebrandt
Thomas Stellato, MD

UCDOH PRESENT: LaMar Hasbrouck, MD, MPH, Public Health Director
Kevin DuMond, Environmental Health Services Director
Douglas Heller, MD, Medical Examiner

GUESTS: Lee Cane, League of Women Voters - Mid-Hudson Region
Andrew Zweben, Counsel for the Dept of Health

Excused: Nereida Veytia, Patient Services Director

I. Approval of Minutes: A motion was made by Ms. Authenrieth to approve the March minutes. The motion was seconded by Dr. Godfrey and unanimously approved.

II. New Business:

- **Accessing Insurance for Children:** Ms. Authenrieth reported that schools are seeing an average of three children per week with no health insurance due to families having difficulties in accessing coverage, i.e. language/educational barriers and length/complexity of the applications. The Board discussed this issue and it was determined that the Department of Social Services would be the most helpful resource to begin addressing this issue.

III. Agency Reports:

a. Director's Update:

Dr. Hasbrouck reported on the following:

- **Director's Update Newsletter:** The April's Director's Update was distributed and reviewed (see attached). Dr. Hasbrouck highlighted a letter to the editor written by a permit operator acknowledging the quality of work being done by the department, mentioning specifically the names of two Environmental Health Services staff.
- **NYSDOH Commissioner Ulster Press Events:** Dr. Nirav Shah, NYSDOH Commissioner visited Ulster County during a press tour on April 5, 2011. There were two press events held with Commissioner Shah, County Executive Hein and Dr. Hasbrouck. One event featured the IChoose600 calorie menu labeling campaign and the other featured Ulster County's partnering efforts with TFAC to support tobacco-free outdoor policies that restrict the use of tobacco products in public outdoor spaces and recreation areas.
- **Director of Environmental Services:** In the process of recruitment for a Director of Environmental Health Services.

The department received 35 resumes, which were ranked and the top five candidates interviewed.

- **NYSDOH/UCDMH Merger Study Update:** The merger Task Force has met twice. There is another meeting scheduled for April 19, 2011. The Task Force is examining the potential for retooling and reorganizing the new "Department of Health and Mental Hygiene." All services for both departments will be looked at to determine which service lines should remain under the umbrella of this new department, and which service lines will be reduced or eliminated. Dr. Tack spoke of the ease in accessing Mental Health services and expressed concerns about maintaining this level of service in the community. He requested that updates on the merger remain on the Board agenda.
- **Scandinavian Grace Formal Hearing Review:** Andrew Zweben was introduced to the Board. He currently serves as the Counsel for the Department of Health's civil enforcement process. Mr. Zweben presented an overview of Formal Hearing process for the Scandinavian Grace Café' establishment, as the role of the Board is to determine fines/settlements in such times when a settlement cannot be reached through formal hearing process. The establishment owner is scheduled to attend the May 9, 2011 meeting to present his case to the Board. All documentation will be given to members to review prior to the May meeting.

b. Medical Examiner:

- Dr. Heller reported on the March activity of the ME. There were twenty-one (21) calls received. Of them, there were two (2) site visits, two (2) suicides, and five (5) autopsies. Dr. Heller brought to the Board's attention that his prior report outs for 2010 did not include the ME calls received by the Deputy Medical Examiner. This oversight has been corrected and starting as of this meeting, the data would include both.
- Dr. Heller has completed four (4) National Incident Management System (NIMS) courses. [NIMS is an integrated system which establishes a uniform set of processes, protocols and procedures that all emergency responders, at every level of government, will use to conduct response actions. These web-based trainings are mandatory for all Department of Health employees.]

c. Patient Services: No Report

d. Environmental Health:

Mr. DuMond reported on the following:

- **Formal Hearing Update:** There are four (4) Formal Hearings in process; two (2) have agreed to settlement, one (1) is scheduled for the end of the month, and the other will receive a Board review as described above.
- **Food Service Permits/Late:** Five (5) facilities were scheduled to be posted closed this week for operating without a valid permit due to not submitting their

applications or missing information or payment. All but two of these facilities have rectified. There are three (3) Informal Hearings scheduled for next week.

- **Drinking Water Enhancement Workplan:** The division received notification that 2010 - 2011 program goals have been met.

Director of Environmental Services: Dr. Tack extended a congratulations and a thank you to Kevin DuMond on behalf of the Board, for his years of service in the Environmental Health division. This meeting will be the last meeting attended by Mr. DuMond as he is scheduled to retire on April 29, 2011.

Next Meeting: The next meeting is scheduled for May 9, 2011.

Adjournment: A motion to adjourn was made by Dr. Tack and seconded by Ms. Authenrieth.

Respectfully submitted by:

Katrina Kouhout
Secretary to the Public Health Director
On behalf of UC Board of Health